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PROGRAMME SPECIFICATION

1. General information

Awarding body / institution	Leeds Trinity University
Teaching institution	Leeds Trinity University
'Parent' School (<i>ICE / SAC / SSHS</i>)	Faculty of Social and Health Sciences
Department	School of Criminology, Investigation and Policing
Professional accreditation body (<i>if applicable</i>)	N/A
Final award (<i>eg. BA Hons</i>)	BA (Hons) or BSc (Hons.) with Foundation Year in Criminology, Policing and Sociology (CPS).
Title of programme(s)	BA (Hons) Criminology with Foundation Year in Criminology, Policing and Sociology (CPS). BA (Hons) Sociology with Foundation Year in Criminology, Policing and Sociology (CPS). BA (Hons) Criminology and Sociology with Foundation Year in Criminology, Policing and Sociology (CPS). BA (Hons) Criminology with Police Studies with Foundation Year in Criminology, Policing and Sociology (CPS). BA (Hons) Professional Policing with Foundation Year in Criminology, Policing and Sociology (CPS).
Subsidiary award(s) (<i>if any</i>)	Ordinary Degree (with Foundation Year) Diploma of Higher Education (with Foundation Year) Certificate of Higher Education (with Foundation Year) Foundation Certificate
Honours type (<i>Single / Joint / Combined</i>)	Single and joint after progression to Level 4
Duration and mode(s) of study	4 years full-time (one of these is a foundation year)
Month/year of approval of programme	
Start date (this version) (<i>month and year</i>)	September 2023
Periodic review next due (<i>academic year</i>)	2027
HECoS subject code(s)	100484 – Criminology (33%) 100505 – Sociology (33%) 100486 – Policing (33%)

UCAS course code & route code (available from Admissions)	
SITS codes (Course / Pathway / Route) (available from Student Administration)	
Delivery venue(s)	Leeds Trinity University

2. Aims of the programme

Rationale and general aims, including what is special about this programme (from the student's and a marketing perspective)
The aim of the Foundation Year is to provide you with an interdisciplinary introduction to issues and questions that have been asked by sociologists, criminologists, and policing professionals. You will be encouraged to explore issues such as societal development, inequality, criminality, and policing issues. You will also gain an understanding of the ways that academics, sociologists and criminologists explain social life and individual behaviour. You will be able to discuss several sociological and criminological questions. In addition to these opportunities, you will also learn about the solutions that academics in these areas have presented to address concerns that they have identified. You will therefore be provided with an opportunity to actively develop your knowledge of sociology, criminology and policing whilst gaining specialised tuition in core academic skills. Through this process it is anticipated that your confidence and readiness for Level 4 study will be enhanced. This programme offers you an alternative entry route for undergraduate study if you are not in a position to commence your university studies at Level 4. Therefore, the Foundation Year pathway aims to provide access to higher education for students who may otherwise be excluded from university study. For example, you might not have the usual entry requirements to commence learning at Level 4. It is also intended to be a useful pathway for students who have been out of education for a number of years. You may also wish to further build your confidence before studying at Level 4. The Foundation Year pathway consequently endeavours to promote a widening of participation in higher education. On completion of the Foundation Year, you should be well equipped to go on to Level 4 study on one of the named linked honours degree programmes in the areas of sociology, criminology or policing studies. For degrees in Criminology, Investigation and Policing you will need GCSEs in English and Mathematics at grade 4/5 or equivalent qualifications. These qualifications will be required before you enter your foundation year to progress on to study Criminology, Investigation and Policing linked honours degrees.

3. Student learning outcomes of the programme

Learning outcomes in terms of:
– knowledge and understanding (K) – intellectual / cognitive / 'thinking' skills (I) – practical skills specific to the subject (P) – employability skills (E) The 'K1', etc codes are used in section 7b) and module descriptors to refer to each of these learning outcomes.
On successful completion of the foundation year, students will have demonstrated: K1 Basic knowledge and understanding of the issues that are focused upon in policing, sociology and criminology. The accurate use of scholarly conventions in evidencing arguments.

- K2 Basic awareness of contemporary policing, sociological and criminological concepts.
- K3 An understanding of the basic theories and purpose of sociology and criminology.
- K4 Basic knowledge of technical terminology and scholarly conventions within policing, sociology and Criminology. Understanding the relationship between social processes and policing, the legal system, inequality, diversity, and identity within society.
- K5 Basic ability of how to effectively present academic work in a variety of forms
- I1 Basic ability to access, identify and comment on sociological and criminological concepts. The basic ability to gather and use evidence to justify and evaluate ideas
- I2 Basic ability to bring together multiple pieces of evidence and academic arguments. A basic ability to offer conclusions from ideas and theories. The ability to complete a range of assessments methods.
- I3 Basic ability to recognise and describe several theoretical positions that are provided by academics, sociologists and criminologists.
- I4 The basic ability to reflect and present results that draw appropriately upon scholarly research and debate

Employability skills

- E1 **Self-management** – the ability to plan and manage time; readiness to accept responsibility and improve their own performance based on feedback/reflective learning; the ability to take initiative and be proactive, flexible and resilient
- E2 **Teamworking** – the ability to co-operate with others on a shared task and to recognise and take on appropriate team roles; leading, contributing to discussions and negotiating; contributing to discussions; awareness of interdependence with others
- E4 **Problem-solving** – a capacity for critical reasoning, analysis and synthesis; a capacity for applying knowledge in practice; an ability to retrieve, analyse and evaluate information from various sources
- E5 **Communication** – the ability to present information clearly and appropriately, both orally and in writing, and to tailor messages to specific audiences and purposes
- E6 **Application of numeracy** – a general awareness of mathematics and its application in practical contexts; the ability to carry out arithmetic operations and understand data, to read and interpret graphs and tables and to manage a budget
- E7 **Application of information technology** – the ability to identify the appropriate IT package for a given task; familiarity with word-processing, spreadsheets and file management; the ability to use the internet and email effectively
- E9 **Social, cultural & civic awareness** – embracement of an ethos of community and civic responsibility; an appreciation of diversity and ethical issues; an understanding of cultures and customs in the wider community.
- E10 successful application in the workplace of the range of knowledge and skills learnt throughout the programme and the ability to utilise opportunities for lifelong learning

3a External benchmarks

Statement of congruence with the relevant published subject benchmark statements
(including appropriate references to any PSRB, employer or legislative requirements)

All Leeds Trinity University programmes are congruent with the Framework for HE Qualifications (FHEQ) and, where appropriate, the Qualifications and Credit Framework (QCF) / National Qualification and Credit Framework (NQF).

The three subject benchmark statements that are particularly relevant to this programme are:

- (1) the QAA subject benchmark statement for Policing
- (2) the QAA subject benchmark statement for Sociology
- (3) the QAA subject benchmark statement for Criminology

4. Learning outcomes for subsidiary awards

Guidance	
The assessment strategy is designed so that each of these outcomes is addressed by more than one module at Level 3.	Generic Learning outcomes for the award of <u>Foundation Certificate in Criminology, Policing and Sociology</u> On successful completion of 120 credits at Level 3, students will be able to access this award if they formally state that they do not wish to further pursue their studies at Level 4 study on one of the linked pathways to the Foundation Year. They must have demonstrated an ability to: i. describe key concepts in sociology, criminology and policing. ii. outline several different sociological and criminological theories; iii. communicate their knowledge and awareness coherently, using appropriate scholarly conventions and techniques. iv. undertake a sustained project on a relevant topic.

5. Content

Summary of content by theme (providing a 'vertical' view through the programme)

The Criminology, Policing, and Sociology Foundation Year is designed to provide students with:

- (1) an introduction to contemporary policing, sociology and criminology
- (2) the skills that will allow them to make a successful progression to Level 4 study
- (3) an opportunity to undertake a sustained investigation on a topic of their choice in area related to their intended future undergraduate studies.

The modules of the Criminology, Policing, and Sociology foundation year can be grouped into the following strands:

Study Skills, Confidence Building and Project Work

SOC3113 Academic Skills and Studying with Confidence	Sem 1-2	30 credits
SOC3143 Professional Development and Project	Sem 1-2	30 credits

Criminological Understandings

SOC3133 Foundations in Criminology	Sem 1-2	30 credits
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Sociological and Criminological Interpretations

SOC3123 Foundations in Sociology and Policing	Sem 1-2	30 credits
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6. Structure

Foundation Year to a linked Criminology, Investigation and Policing degree

Duration: 1 year full-time

Total credit rating: 120 (for those not progressing to a Level 4 degree)

Level 3 – with effect from September 2023

Core: Students are required to take:

SOC3113 Academic Skills and Studying with Confidence	Sem 1-2	30 credits
SOC3143 Professional Development and Project	Sem 1-2	30 credits
SOC3133 Foundations in Criminology	Sems 1-2	30 credits
SOC3123 Foundations in Sociology and Policing	Sems 1-2	30 credits

7. Learning, teaching and assessment

7a) Statement of the strategy for learning, teaching and assessment for the programme

The learning and teaching provision on the Foundation Year in Criminology, Policing, and Sociology is aligned with the central goals, objectives and features of the University's Learning, Teaching and Assessment Strategy 2020-2023. It will provide an experience which is student-centred; teaching which is responsive to the needs of individual students; and a framework within which students are encouraged to begin to develop their abilities to engage in critical thinking and analytical skills. These are however contextualised within the nature of Level 3.

The following approaches are prioritised in the foundation year of the linked Criminology, Investigation and Policing degrees:

Learning

The focus will be on ensuring that students have an opportunity to develop their understandings of key concepts that are introduced in each module by applying them through active enquiry, practical research tasks, exercises, and collaborative projects.

A Progressive Learning Structure is built into the course design:

Students will begin their Level 3 by having an opportunity to develop their academic skills and confidence, before having an opportunity to apply these when they study a negotiated topic of

choice for the Project module in semester 2. How to effectively engage in academic writing, orally presentation and research information will be focused upon in the first semester of the foundation year. In their studies of sociology, criminology and policing students will begin by looking at key issues before applying criminological and sociological concepts and theories to these.

Teaching

- **Student-Led Enquiry:** The main form of teaching session will be seminars and workshops, where concepts and skills introduced by the lecturer will be learned through practical application – specific tasks, problem-solving and discussion, with regular provision of formative feedback on those activities.
- **Directed Activities:** Although students will not undertake directed activities at Level 0, students will be set regular activities that will require completion outside formal classes. Formative feedback will be provided on these.
- **Use of VLE:** To support student-led inquiry, learning materials and resources are supplied in advance via Moodle. Resources offered include bespoke videos and podcasts; links to external sites and online resources; online quizzes; and access to all handouts, powerpoints, etc. In addition, all seminars will be followed by a student-led summary of key points learned and discussed, posted on Moodle.
- **Use of other online resources and technology:** Full use will be made, in teaching sessions, independent study, and assessment, of online resources available to support an understanding of policing, sociology, criminology and academic skills.

Assessment:

- **Formative Assessment:** Students will have access to formative assessment in every module that they study on. This will usually take the form of feedback on specific tasks given in teaching sessions, online feedback, or feedback on outline plans for assessed work.
- **Diversity of Assessment methods:** Assessment methods will be varied in form and credit value.
- **Negotiated Assessment:** Students will have the opportunity, in *the Project* to negotiate the mode of assessment. Forms of negotiated assessment might include: video, podcast, written project.

7b) Programme learning outcomes covered

<i>Adjust LO codes as necessary. ê</i>	K1	K2	K3	K4	K5	I1	I2	I3	I4	E1	E2	E4	E5	E6	E7	E9
Lighter or hatched shading indicates modules that are not core, ie. not all students on this programme will undertake these.	Knowledge and Understanding	Concepts	Theories	Terminology and scholarly conventions	Present academic work in a variety of forms	Ability to access, identify and comment on	Ability to complete assessed work	Recognise and describe several theoretical positions	Ability to present results	Self-management	Teamworking	Problem-solving	Communication	Application of numeracy	Application of IT	Social, cultural & civic awareness
Academic Skills and Studying with Confidence																
Project																
Foundations in Criminology																
Foundations in Sociology and Policing																

8. Entry requirements

Do the University's standard entry requirements apply (as outlined within the University's Admissions Policy)?	Yes
Detail of any deviation from and/or addition to the University's standard entry requirements (if applicable)	

9. Progression, classification and award requirements

Details of requirements for student progression between levels and receipt of the award(s) (A certain level of attainment which <u>must</u> be achieved in a specific module; any modules exempted from condonement, any deviation from the standard institutional stipulations for award classification, e.g. exclusion of Level 4 module marks from Foundation Degree classification)
Applicants should normally have achieved the following prior to registration for the programme: 5 academic or vocational qualifications, at least one of which should be a GCE 'A' level (or equivalent at level 3) and one should be GCSE English Language at grade 4/5 or above (or equivalent). For such students the entry tariff will usually be 32 tariff entry points or above at entry to the foundation year. It is not a requirement that one 'A' level should be in criminology, sociology or a related subject. A wide range of other subjects can be considered relevant. Those wishing to progress to a linked criminology, investigation and policing honours degrees will however be required to have grade C or above at GCSE in Mathematics as well as GCSE English before they can progress onto these pathways. For students whose first language is not English, a pass in an approved test in English is needed, e.g. the International English Language Testing Service (IELTS), with no component below 5.5, or equivalent test. Applications are welcome from mature students with few or no formal qualifications. Any previous relevant work experience and learning will be assessed and, where appropriate, accredited as part of the application process. Please see Leeds Trinity's Principles and Guidelines for the Recognition of Prior Learning. Standard UCAS entry points is 32

10. Prerequisites

Details of modules students <u>must</u> study and achieve credit for before enrolling on a module at a higher level, or attaining their final programme award
None

11. Additional support needs

Arrangements made to accommodate students with additional support needs and any unavoidable restrictions on their participation in the programme/scheme

Students with disabilities or other support needs are welcome and are expected to be able to participate fully in this programme. Arrangements will be made, via the normal University support systems, to accommodate students with additional support needs wherever possible, with reasonable adjustments made to accommodate individual needs.