



**PROGRAMME SPECIFICATION**

**1. General information**

<b>Awarding body / institution</b>	<b>Leeds Trinity University</b>
<b>Teaching institution</b>	<b>Leeds Trinity University</b>
<b>'Parent' School (ICE / SAC / SSHS)</b>	SCBL
<b>Academic Group (or Cluster if clearer)</b>	Business
<b>Professional accreditation body (if applicable)</b>	N/A
<b>Final award (eg. BA Hons)</b>	BA Hons
<b>Title of programme(s)</b>	Business and Management
<b>Subsidiary award(s) (if any)</b>	Certificate of Higher Education in Business Diploma of Higher Education in Business and Management BA Business and Management
<b>Honours type (Single / Joint / Combined)</b>	Single
<b>Duration and mode(s) of study</b>	3 years full time
<b>Month/year of approval of programme</b>	May 2018
<b>Start date (this version) (month and year)</b>	September 2018
<b>Periodic review next due (academic year)</b>	2023/4
<b>JACS (HECoS) subject code(s) (Level 3) (Please refer to HESA listing on AQO website)</b>	N100 Business Studies (100079) (50%) N200 Management Studies (100089) (50%)
<b>UCAS course code &amp; route code (available from Admissions)</b>	NN12 BA/BUSMASH
<b>SITS codes (Course / Pathway / Route) (available from Student Administration)</b>	BUSMASH/XPBBSMN

7.5.19 - Updated to include PIBT as delivery venue

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BMM5402 removal of digital skills – AG 3.7.19  
Semester delivery change (BMM5582) for LTU from 1 to 2 (Sem 1 remains for approved overseas delivery) – AG Chair approval 16.12.19  
Removal of ECO5012 and addition of BMM5422 – AG approval 22.1.20

**Delivery venue(s)**

Leeds Trinity University and approved partner institutions:  
**Pioneer Institute of Business and Technology**

## 2. Aims of the programme

**Rationale and general aims, including what is special about this programme  
(from the student's and a marketing perspective)**

The **rationale** of the BA (Hons) Business and Management programme is to provide the essential knowledge, understanding, skills, and experience required for graduates to operate effectively and successfully in a **management role** within the business environment.

More specifically, the aims of the BA (Hons) Business and Management programme are:

1. To develop a sound understanding of the development, strategy and operations of businesses as organisations and the associated **managerial functions**.
2. To develop a sound understanding of the impact and influence of the external environment and internal **management requirements** on the operation of business organisations.
3. To engage students with the theoretical approaches used in the study of the **management of business organisations, operations, and business environment**.
4. To develop intellectual skills of critical analysis, evaluation, synthesis, hypothesis formulation and testing and problem solving.
5. To develop confidence and competence in oral and written communication across a variety of formats utilising the appropriate register and the effective application of ICT.
6. To develop study skills and enthusiasm for learning including the ability to work effectively both independently and as part of a team.
7. To develop the necessary knowledge, skills and experience to work effectively in a **management role** within a business organisation.

The cornerstone of Leeds Trinity University programmes, and of the BA (Hons) Business and Management, are high-level employability and research skills. The programme will in addition help students develop a range of skills and the knowledge to enable them to be an ethically and socially responsible participant in the community and to contribute to an expansion of well-being in that community.

The programme provides opportunities for students to learn how to work with others and make an informed career choice, drawing on their experience of the work environment gained through the placement process. This mix of theoretical and practical approaches, as well as the integration of different business functional areas in the programme, opens up a wide range of career options by preparing students to assume entrepreneurial and leadership roles in different sectors of the economy.

Top employer industries for graduates in Business and Management include business management, auditing, consultancy, retail, and human resources. Business and Management graduates have the opportunity to work in management and leadership positions, as commercial and sales managers, business and finance consultants, management consultants, project managers, sales analysts, or research associates. A BA (Hons) in Business and Management also offers a solid foundation for further study, such as MAs and PhDs in Business, Management, Marketing, and other related fields, as well as MBAs.

This programme also aims to develop study and employability skills and enthusiasm for learning, including the ability to work effectively both independently and as part of a multidisciplinary team.

### 3. Student learning outcomes of the programme

#### Learning outcomes in terms of:

- knowledge and understanding (K)
- intellectual / cognitive / 'thinking' skills (I)
- practical skills specific to the subject (P)
- employability skills (E)

The 'K1', etc codes are used in section 7b) and module descriptors to refer to each of these learning outcomes.

On successful completion of the BA (Hons) Business and Management programme, students will be able to:

#### Knowledge and understanding (K)

- K1 **External environment** - demonstrate knowledge and understanding of the external environment of business, including legal and ethical frameworks, and how this affects management and business practices, as well as the development and operation of economies and markets for resources, goods and services;
- K2 **Organisations** - demonstrate knowledge and understanding of the nature, purposes, structures, governance and activities of organisations, including individual behaviour, team management and corporate cultures;
- K3 **Key functional specialisms** - demonstrate knowledge and understanding of marketing, financial management, operations and people management in a local and international context.
- K4 **Customer needs** - demonstrate knowledge and understanding of the importance of customer needs, services and relations, as well the needs of a business via theoretical and empirical evidence concerning local and international contexts;
- K5 **Strategies** - demonstrate knowledge and understanding of the formulation of business and financial management strategies within a changing market environment and how to meet stakeholder interests;

#### Intellectual/cognitive/'thinking' skills (I)

- I1 collect, order, analyse and evaluate **quantitative and qualitative information** and data;
- I2 use **critical thinking**, analysis and synthesis to identify assumptions, evaluate financial statements and economic events, question logic and reasoning and identify implicit values;
- I3 make **informed choices** in areas of financial analysis, ethical behaviour, social responsibility and equal opportunities practice as they apply to business and people management;

- I4 demonstrate effective **cognitive**, problem-solving and **decision-making** abilities using appropriate quantitative and qualitative skills;

### Employability skills (E)

- E1 **Self-management** – the ability to plan and manage time; readiness to accept responsibility and improve their own performance based on feedback/reflective learning; the ability to take initiative and be proactive, flexible and resilient;
- E2 **Teamworking** – the ability to co-operate with others on a shared task and to recognise and take on appropriate team roles; leading, contributing to discussions and negotiating; contributing to discussions; awareness of interdependence with others;
- E3 **Business and sector awareness** – an understanding of the key drivers for business success, including the importance of customer/client satisfaction and innovation; understanding of the market/sector in which an organisation operates; the ability to recognise the external context and pressures on an organisation, including concepts such as value for money, profitability and sustainability;
- E4 **Problem-solving** – a capacity for critical reasoning, analysis and synthesis; a capacity for applying knowledge in practice; an ability to retrieve, analyse and evaluate information from different sources;
- E5 **Communication** – the ability to present information clearly and appropriately, both orally and in writing, and to tailor messages to specific audiences and purposes;
- E6 **Application of numeracy** – a general awareness of mathematics and its application in practical contexts; the ability to carry out arithmetic operations and understand data, to read and interpret graphs and tables and to manage a budget;
- E7 **Application of information technology** – the ability to identify the appropriate IT package for a given task; familiarity with word-processing, spreadsheets and file management; the ability to use the internet and email effectively;
- E8 **Entrepreneurship/enterprise** – the ability to demonstrate an innovative approach and creativity, to generate ideas and to identify and take opportunities;
- E9 **Social, cultural & civic awareness** – embracement of an ethos of community and civic responsibility; an appreciation of diversity and ethical issues; an understanding of cultures and customs in the wider community.

See also the generic objectives set out in section 4 below. Student learning outcomes for the fall-back awards of Certificate of Higher Education and Diploma of Higher Education will be a combination of the learning outcomes listed above, depending on the diet of modules studied.

### 3a External benchmarks

**Statement of congruence with the relevant published subject benchmark statements**  
*(including appropriate references to any PSRB, employer or legislative requirements)*

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The aims, objectives and learning outcomes of the programme are consistent with

- the QAA's most recently published Business and Management Benchmark Statement (February 2015), <http://www.qaa.ac.uk/en/Publications/Documents/SBS-business-management-15.pdf>

In this programme, there is particular emphasis on knowledge relevant to sections 3.4, 3.5 and 3.6 of the Business and Management statement. The pattern of core and option modules facilitates good coverage of the material in section 3.7 (Business and Management).

#### 4. Learning outcomes for subsidiary awards

Guidance	
<p>The assessment strategy is designed so that each of these outcomes is addressed by more than one module at Level 4.</p>	<p><b>Generic learning outcomes for the award of <u>Certificate of Higher Education</u>:</b></p> <p>On successful completion of at least 120 credits, students will have demonstrated an ability to:</p> <ul style="list-style-type: none"> <li>i) interpret and evaluate data appropriate to the discipline;</li> <li>ii) make sound judgements in accordance with basic disciplinary theories and concepts;</li> <li>iii) evaluate the appropriateness of different approaches to solving problems within the discipline;</li> <li>iv) communicate the results of their work coherently;</li> </ul> <p>and will have had specific opportunities to display transferable skills relevant to employment related to the discipline.</p>
<p>The assessment strategy is designed so that each of these outcomes is addressed by more than one module over Levels 4 &amp; 5.</p>	<p><b>Generic learning outcomes for the award of <u>Diploma of Higher Education</u>:</b></p> <p>On successful completion of at least 240 credits, students will have demonstrated, <b>in addition to the outcomes for a Certificate</b>:</p> <ul style="list-style-type: none"> <li>i) critical understanding of disciplinary principles;</li> <li>ii) application of concepts outside their initial context;</li> <li>iii) use of a range disciplinary techniques;</li> <li>iv) proficient communication of the results of their work;</li> </ul> <p>and will have had the opportunity to develop transferable skills relevant to employment related to the discipline including successful completion of at least one professional placement or school based training component.</p>

The assessment strategy is designed so that each of these outcomes is addressed by more than one module over Levels 4, 5 & 6.

**Generic learning outcomes for the award of an Ordinary Degree:**

On successful completion of at least 300 credits, students will have demonstrated, **in addition to the outcomes for a Diploma**:

- i) an ability to make flexible use of disciplinary concepts and techniques;
- ii) critical evaluation of approaches to solving problems in a disciplinary context;
- iii) an ability to work autonomously within a structured learning experience;
- iv) effective communication of the results of their work in a variety of forms;

and will have had the opportunity to develop transferable skills relevant to employment related to the discipline including successful completion of two professional placements or school-based training placements.

## 5. Content

### Summary of content by theme

(providing a 'vertical' view through the programme)

The BA (Hons) Business and Management programme provides the essential knowledge and understanding, skills and experience required for graduates to operate effectively and successfully in a business environment. Core areas of the programme focus on contemporary business concepts, the understanding of management functions, operations and external context, including legal and ethical issues. Core modules also provide knowledge relating to e-business, e-marketing and communication.

Integrated within the study of the subject material of core modules is the development of IT and intellectual skills related to the analysis of qualitative and quantitative information, critical thinking and problem-solving. A range of employability skills is developed and practised, including effective communication, numerical proficiency, ICT applications, contemporary communications methodologies, self-management, autonomous learning and team-working.

The learning outcomes of the programme match those set out in the UK QAA subject benchmark statement for Business and Management, tailored to a managerial context. This provision correlates with requirements for management positions as it provides a solid foundation in all key areas of business and management, as well as an integral strategic view. It also enables the performance of a broad range of management roles and is in line with the professional external requirements of such internationally recognised professional organisations as the UK Chartered Management Institute (CMI).

Equally, students will benefit from the focus on the issues of *Corporate Sustainability* and responsibility, and *Business Ethics*, which will assist them during their professional careers through a better understanding of legal and ethical frameworks. Together with the *People Management* component these two dimensions provide a distinctive programme for 21<sup>st</sup> century managers.



The programme starts at Level 4 from building foundations of *Principles and Applications of Macroeconomics, Management and Financial Accounting* and *Marketing Fundamentals*. Core modules of *Managerial & Organisational Behaviour* and *Operations Management* introduce the importance of people management in the context of overall operations. *Ethics, Society and Employability* incorporates both personal (academic, information retrieval, self-management, etc.) and professional (team working, communication, employability, etc.) skills. It concludes with a period of professional work placement to provide experience of the practical application of business and management skills and knowledge in an actual work place environment, including volunteering options, and include the creation of personal development and career plan.

The conclusion of Level 4 is a *Programme Level Assessment (PLA)* module\* which allows students to apply learning to functional areas of business studies covered during the year.

Level 5 provides on-going study of intermediate level knowledge of these key functional areas: *Financial Management, People Management* and *Marketing Communications*, the latter is focused on the individual elements of the marketing communications mix and their effectiveness, within today's marketing environment. The module on *Legal Aspects of Management* allows for students to understand the broader context of their decision making for the regulatory and contractual perspective of a business.

Integrated within the study of the subject material of core modules is further development and practice of appropriate subject specific, intellectual and transferable skills already introduced at Level 4. Thus, for example, *Financial Management* and *Business Research* will further develop ICT skills, research, analytical, quantitative skills and problem-solving skills.

Following Level 4 *Ethics, Society and Employability, Professional Development and Placement* module and a second period of professional work placement at Level 5 provides further experience of the practical application of business skills and knowledge in an actual work place environment, including volunteering options. In addition to a job and organisational analysis, similar to that conducted at Level 4; the Level 5 includes an employability focused job-market study, confirming personal career choice (selected LTU programme) and objectives, which culminates in a fully developed career plan.

At Level 6 core modules provide advanced level knowledge of *Business and Management Strategy*, which has an integrative role and is based on all previous studies and contemporary *E-business & E-marketing* techniques. Level 5 *Business Research* module enables and prepares students for the design and execution of a *Research Project (Business and Management)* at Level 6. Alternatively students can take an option of *Professional Learning through Work*, if appropriate agreement has been gained (they need to negotiate the topic with their placement provider/potential employer and their supervisor).

At Level 6 the focus of the programme is on *Corporate Sustainability* core module, which adds important social responsibility to the programme. Students can opt for 2 out of 6 modules in *Business Ethics* (e.g. issues such as sustainability, diversity, ethical activity, etc.), *Leadership, International Marketing, Project Management, Entrepreneurship and Creativity, or Financial Reporting* depending on their interest.

All of these advanced studies at Level 6 enhance the development of transferable skills embodying an appropriate degree of self-awareness, planning and autonomous learning. In particular the *Research Project* module develops skills in the design, conduct and evaluation of full cycle small scale research of a business issue through either qualitative or quantitative methodologies, and against a range of data sources.

## 6. Structure

### BA (Hons) BUSINESS AND MANAGEMENT (Single Honours)

**Duration:** 3 years full-time

**Total credit rating:** 360 (180 ECTS)

Please refer to section 8 and the Prospectus for entry requirements.

#### **Level 4** – with effect from September 2018

Students are required to take:

ECO4012	Principles and Applications of Macroeconomics	Sem 2	20 credits
BMM4412	Management & Organisational Behaviour	Sem 1 (+2)	20 credits
BMM4422	Marketing Fundamentals	Sem 1 (+2)	20 credits
BMM4432	Operations Management	Sem 2	20 credits
BMM4442	Financial and Management Accounting	Sem 1	20 credits
BMM4982	Ethics, Society and Employability	Sem 1 & 2	20 credits
BMM4000	Programme Level Assessment (SEE FOOTNOTE BELOW*)	Sem (1 & 2)	Pass/Fail

#### **Level 5** – with effect from September 2019

Progression requirements: 120 credits from Level 4.

Students are required to take:

BMM5402	Professional Development and Placement	Sem 1 & 2	20 credits
BMM5412	Financial Management	Sem 1	20 credits
BMM5422	Legal Issues for Management	Sem 1	20 credits
BMM5562	Marketing Communications	Sem 2	20 credits
BMM5582	Business Research	Sem 1 (+2)+	20 credits
BMM5552	People Management	Sem 2	20 credits

+Sem 1 delivery for BAC; Sem 2 delivery for LTU

#### **Level 6** – with effect from September 2019

Progression requirements: 120 credits from Level 4 plus 120 credits from Level 5.

Students are required to take:

BMM6582	e-business and e-marketing	Sem 1	20 credits
BMM6422	Business & Management Strategy	Sem 1	20 credits
BMM6492	Corporate Sustainability	Sem 2	20 credits

Students are required to choose 20 credits from:

BMM6442	Research Project (Business / Management)**	Sem 1 & 2	20 credits
BMM6452	Professional Learning through Work	Sem 1 & 2	20 credits



Students are required to choose 40 credits from:

BMM6462	Business Ethics	Sem 2	20 credits
BMM6482	Leadership	Sem 2	20 credits
BMM6552	Financial Reporting	Sem 2	20 credits
BMM6502	International Marketing	Sem 2	20 credits
BMM6402	Project Management	Sem 2	20 credits
BMM6302	Entrepreneurship and Creativity	Sem 1 & 2	20 credits

**\*Programme Level Assessment:** Level 4 students will study modules worth 120 credits and at the end of the year will also take a *Programme Level Assessment (PLA)*\* designed to integrate and apply the work on the functional areas of business (marketing, finance, operations, and people management) covered at L4. The multi-disciplinary teamwork will take students through a classic 'form, storm, norm, perform' dynamic when teams will be created at the very beginning of level 4 (Induction week-form). The teams will receive a range of tasks throughout Level 4, the main ones being integrated into Semester 1 *Management and Organisation Behaviour* (storm), where it would be also closely linked to the theoretical content of the module. It would be followed by Semester 2 *Operations Management* (norm), and culminating during *Programme Level Assessment\** Business Challenge (perform). This takes place over two weeks after end of Semester 2 and brings together the skills and knowledge students have developed across all of the modules studied.

\*\*There is a prerequisite for enrolment on this module – see section 10.

## 7. Learning, teaching and assessment

### 7a) Statement of the strategy for learning, teaching and assessment for the programme

The programme meets the requirements of relevant policy documents, particularly the QAA Framework for HE Qualifications, relevant QAA Subject Benchmark Statement and the University's Strategic Plan and Learning, Teaching and Assessment Strategy (LTAS) (2015-20).

The key goals of the LTAS are reflected in the learning, teaching and assessment strategy of the BA (Hons) Business & Management programme as follows:

The programme focuses on essential marketing, financial, management and business knowledge acquisition at Level 4, more detailed, contemporary and specific management and business knowledge at Level 5 and advanced and specialised knowledge of corporate sustainability and strategic business awareness and independent study at Level 6.

The learning, teaching and assessment of the programme are based on principles of active learning, critical reflection, variety of learning approaches, student-led inquiry, and team work and communication skills. The university core ethos is that lecturers take the role of facilitators in the classroom and embrace the teaching with enthusiasm and professionalism. Therefore, a variety of activities is expected in the process of module delivery (lectures, seminars, workshops, tutorials, student-led activities, peer to peer teaching, presentations, 'flipped classroom' approaches, and other more innovative approaches) as well as different choices of technology (in the virtual learning platform or other online sources) and feedback (tailored feedback and feed-forward). These modes of delivery should consider students' needs and variety of learning approaches as well as teamwork. Multi-cultural integration is at the centre of LTU's ethos and this is further supported by the members of the teaching team for the programme who come from diverse cultural and ethnic backgrounds. This facilitates the creation of an inclusive learning environment for students with different

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ethnic and economic backgrounds. Students are expected to be responsible for their own learning, and self-directed studying is encouraged in most modules.

In line with Leeds Trinity's graduate employability strategy, such employability skills as those used for communication, quantitative work and ICT are emphasised at L4. At Level 5 employability skills continue to be practised, in addition to the development, in a subject-specific context, of a range of intellectual skills including analysis and problem solving. Specifically, subject-related skills are focused on business and management issues (BMM4402, BMM4432, BMM5552, BMM6422, and BMM6482), as well as team-working and communication skills, through the core modules (BMM5402). At Level 6 the emphasis is on the application of higher level intellectual skills, including critical thinking, analysis, evaluation, synthesis and hypothesis formulation. Skills are further developed relating to the design and conduct of independent (but supervised) research (BMM6442 and BMM6452). Level 6 subject studies include the development of intellectual skills to equip students to make informed choices relating to considerations of ethics and social responsibility together with an appreciation of, and sensitivity to, diversity (BMM6492 and BMM6472). Other means to encourage social responsibility includes the opportunity of volunteering within each work placement experience: i) undertaking a placement as a volunteer in a charity not-for-profit organisation – this option is particularly relevant to international students; and ii) suggesting the student's own topic for their organisation-based project at Level 6.

Gaining appropriate experience in an actual work situation to allow the application of knowledge and the practice and development of skills is essential for a business and management programme and it is at the core of LTU. Two periods of structured professional work placement are integrated into the programme at Level 4 and Level 5 for this purpose (BMM4982 and BMM5402) and can be followed up with a *Professional Learning Through Work* project (BMM6452) at Level 6. It is envisaged that students may develop effective contacts to facilitate this through their Level 4 and Level 5 work placements. At Level 5 experiential and active learning are important elements in the development of vocational knowledge and understanding. To meet this requirement, applied exercises, case studies, role-play, practical workshops, management games, business simulations, and group- and project-work form part of the teaching strategy of the programme. Throughout the programme all students receive learning support and guidance from an individually assigned development Tutor, including assistance with the completion of a personal development plan and career plan. Students gain the opportunity to make informed decision about their area of career choices and students experience a typical graduate trainee progress through an Assessment Centre experience (BMM5402). The employability skills they develop include self-management, communication, team working, innovation and entrepreneurship.

A wide range of assessment modes is used to allow students to demonstrate their level of knowledge, understanding and skills proficiency. The financial and accounting related models are exam-based due to ACCA requirements and other modules employ a full range of written forms. The academic skills within the programme employ essay, reports and research portfolios; analytical, reflective and applicability skills as well as collaboration are evaluated based on case study analyses, personal development plan, group projects and presentations.

As students' progress from Level 4 to Level 6, assessments require to demonstrate appropriate levels of subject knowledge and understanding, subject-specific skills, intellectual skills and the effective use of transferable skills. In particular, assessment focuses on the appropriate development of higher level intellectual skills including critical thinking, analysis, evaluation, and synthesis and hypothesis formulation, within the context of specific-subject material. The essential numerical and problem-solving skills for financial management (BMM4442, BMM5412, and BMM6552) are coupled with management and business applications and planning (BMM5552,

BMM6502, BMM6642, and BMM6582). Overall, assessment across the programme at each level has been designed to ensure that there is a good variety and balance of assessment forms.

Regular directed activities are also embedded within all modules at Level 4 (BMM4412, BMM4422, BMM4432 are conducting it in the form of weekly assessed on-line tests), in order to ensure that students are fully engaged with the programme and prepared to achieve their potential in each form of assessment. In addition, at the end of L4 and L5, students will integrate all the business knowledge acquired during the term and further their team work and collaboration skills in a Programme-Level Assessment (BMM4000) where integrated assessments are used in order to facilitate the progression of students into business and marketing careers.

There is a focus on inviting management and business experts as guest speakers, visiting lecturers and mentors to students as appropriate. In addition, internationalisation of the curriculum is emphasised. Students have the options to study International Marketing (BMM6502) and global digital economy (BMM6582) and some modules organise online collaboration (teaching and workshops) with other universities around the world. Students also have the opportunity to study abroad at one of Leeds Trinity University's partner institutions in the EU or worldwide.









## 8. Entry requirements

### Honours degree programmes

Applicants should normally have achieved the following prior to registration for the programme:

5 academic qualifications, of which at least 2 should be level 3 qualifications equivalent to A2 and must also include GCSE grade C or 4 or above in English Language (or equivalent qualification).

Some equivalent qualifications and the current typical offer conditions in terms of UCAS Tariff points are detailed in the undergraduate prospectus. For students whose first language is not English, a pass in an approved test in English is needed, e.g. the International English Language Testing Service (IELTS), with a minimum of 6.0 and with no component below 5.5, or accepted equivalent test. Full details of entry requirements are published by course on the Leeds Trinity website.

Applications are welcome from those with few or no formal qualifications. Any previous relevant work experience and learning will be assessed and, where appropriate, accredited as part of the application process. Please see Leeds Trinity's Principles and Guidelines for the Recognition of Prior Learning.

## 9. Progression, classification and award requirements

Details of requirements for student progression between levels and receipt of the award(s) (A certain level of attainment which must be achieved in a specific module; any modules exempted from condonement, any deviation from the standard institutional stipulations for award classification, e.g. exclusion of Level 4 module marks from Foundation Degree classification)

Undergraduate Taught Course Academic Regulations apply. Both placement-related modules are exempt from condonement of marginal failure, ie. all students must pass them to progress to the next level. Marginal failure may be condoned for all other modules for the purposes of University awards but not for professional subject exemptions.

Students who complete only Level 4 successfully and then withdraw will be eligible for a Certificate of Higher Education in Business. Students who successfully complete both Levels 4 and 5 and then withdraw will be eligible for a Diploma of Higher Education in Business and Management.

The professional development and placement modules at both levels are mandatory modules that must be passed before progression. This is a requirement for all Business (BA) degrees. Two professional work placements are undertaken, one each at Level 4 and Level 5, and there is an opportunity to undertake a Level 6 Professional Learning Through Work module.

## 10. Prerequisites

Details of modules which must be passed before enrolment on a module at a higher level

BMM5582 *Business Research* is a prerequisite for BMM6442 *Research Project*.

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11. **Additional support needs**

Arrangements made to accommodate students with additional support needs and any unavoidable restrictions on their participation in the programme/scheme

Students with disabilities or other support needs are welcome and are expected to be able to participate fully in this programme. Arrangements will be made, via the normal University support systems, to accommodate students with additional support needs wherever possible, with reasonable adjustments made to accommodate individual needs.

12. **Additional information**

Details regarding arrangements in respect of any special features of the programme/scheme, (eg. a non-standard delivery pattern, study abroad, a field course, specific work placement, opportunities for onward progression from foundation degrees, constraints on out-of-programme optional module choices)

This programme will be delivered in a full-time mode and may include a Semester international study abroad opportunity and/or international industry/work placement (subject to partnership agreements and students' language abilities). Students will be encouraged to take a semester abroad to study, ideally during their Level 5 Semester 1, or Semester 2 (if it is Semester 2, students need to look for an international programme which contains a Research Methods module or will have to choose BMM6452 *Professional Learning Through Work* at Level 6).